



## Rules for Consignment

### **When do you accept Consignment Items?**

Non-seasonal items (toys, books, games, etc.) are accepted all year. Fall and winter clothing are accepted from August to January, spring and summer clothing are accepted from February to July.

### **What items do you accept for Consignment?**

Items must be safe, clean and in gently used/like new condition

All items accepted must be child related:

- Gently used, clean and neatly folded clothing, footwear and outerwear sizes preemie to size 16, as well as maternity.
- DVDs, puzzles and games (all must be in original packaging).
- Children's picture books, board books, story books and chapter books.
- Baby equipment such as strollers, cribs, playpens, highchairs, booster seats, etc.
- Outdoor items such as bicycles, outdoor play structures, etc.

### **Toys must be clean, all pieces present and intact with batteries.**

All equipment must be in good used condition with all pieces, and conform to Health Canada's Safety Requirements and Guidelines for children's products. This is a Health Canada Regulation.

*\*All equipment MUST have the manufacturers tags attached or we cannot legally sell them\**

We ask that all items are neatly folded and all zippers, snaps and buttons are done up, as this makes our tagging process go much quicker.

### **What items do you NOT accept for Consignment?**

We will not accept car seats.

We will not accept electronic breast pumps or formula machines.

We will not accept baby monitors requiring wifi.

We will not accept sporting goods.

We will not accept used underwear. (Unopened packages are ok.)

We will not accept clothing that is torn, stained, well worn, has strong odours (i.e. cigarette smoke) or covered in animal hair.

Out of season items may not be given priority when processing.

### **What do you do with the items that you do not take?**

After items are dropped off for consignment, our staff and volunteers will go through all items. Items that we do not deem saleable (i.e. torn, stained, well worn, covered in animal hair, missing pieces, etc.), will be donated to a local charity, at our discretion. **Items will not be returned to the consignor.**

### **Do I need an appointment to drop off my items?**

Yes, we require consigners to set up an appointment to bring in your items. Appointments can be booked on-line by visiting: <https://the-little-shop.appointlet.com/>

*If when you visit our booking page it does not show any appointments, this means that there are none available. Be sure to check back often and follow our Facebook Page. This is where the first notifications for new drop off appointments appear.*

## **Is there a limit to the amount of items that can be brought in?**

Your first time consigning, you will be required to review and accept the rules of our consignment. We will do our best to accommodate all consignors and have placed no limits on the amount of items brought in for first-time consignors.

## **Subsequent drop off appointments:**

Each consigner is able to bring in **2 boxes of clothing** per appointment (If you have larger clothing, snow suits, boots, etc. they don't need to count as part of your 2 boxes, you can put them in separate boxes/bags).

In addition to the 2 boxes of clothing, we do not place a limit on the amount of other items you bring in (this includes toys, books, game, baby gear etc.)

Please note that The Little Shop is successfully run with the support of many volunteers. Please ensure that all boxes brought in are of a size and weight that volunteers are able to lift independently. All boxes may weigh up to 20lbs.

## **How should I bring in my items?**

All items must be brought in boxes. **We will not return totes.**

To make your drop off appointment efficient, please bring boxes in pre-labeled with your name, appointment date, and contents of box (ie. clothing/gender/size(s)).

## **Who determines the price of my items?**

Our staff sets the price on the consignment items. Prices are determined by condition, size and demand.

## **What percentage of the sale will I receive?**

Consigners receive 50% of the sale price, the other 50% goes to Big Brothers Big Sisters of South Huron.

## **How do I collect the funds for my sold items?**

Funds raised will be paid out to our consignors by cheque. Funds will be paid out at the consigners request, in amount equal to or exceeding \$20. Please contact The Little Shop when you wish to receive a cheque for your funds. We will process your request as soon as possible, however, please leave up to week for processing. Cheques are to be picked up at the store.

## **Replacement Cheques.**

If the consignor has lost or misplaced their payout cheque and requires a new cheque to be issued, a fee of **\$15.00** will be placed against the balance of the cheque.

*Please note that after one year of inactivity on your account, any funds remaining will be donated to Big Brothers Big Sisters of South Huron and your account will be closed.*

## **How long will my items remain on the floor for sale?**

All items will remain on the floor for up to 1 year. After that time, any unsold items are donated on, to a charity of our choice. At our discretion, we may choose to participate in sales throughout the year (i.e. select BIA events). At this time, select items may be reduced in price.

## **Are items that do not sell returned to me?**

No. Unsold items will be donated to a local charity, at our discretion, after they have been on the floor for the designated time.

## **Liability**

Due to the charitable nature of this business, please note that inventory left for consignment are at your own risk. *They are not protected against fire, theft, etc.*